**Communication Hand-off Tool**

**Date:** / /  
**Diagnosis:**  
**Nurse:** ext:  
**Room:**  
**Service:**  
**Code status:** □ Full Code  
□ DNR-CC Arrest  
□ No intubation  
□ DNR-CC  
**Isolation:** □  
**Droplet:** □  
**Contact:** □  
**Airborne:** □  
**Special Precautions:** □ Suicide  
□ Fall  
□ Aspiration  
□ Other:  
**C-spine:** ____________  
**Addressograph**

**Procedure:** □ HD  
□ OR  
□ Endoscopy  
□ CVL  
□ Other  
**Other significant information needed:**

**Report Pre-Procedure**

**Weight:** ____________ kg/lbs.  
**Ht.:** ____  
**Labs:** (see attached)  
**Type & crossmatched**  
**FSBS last check:** ___@______  
**q ___ hr**  
**ac/hs**  
**Other**

**Labs to be drawn:**  
□ CBC  
□ H & H  
□ Chem 8  
□ Mag  
□ PTT  
□ Phos  
□ PT/INR  
□ Lactate  
□ PT/INR  
□ Other  
**Drains/tubes:**  
**Vitals pre procedure**  
□ Temp  
□ BP  
□ HR  
□ RR  
□ SaO2  
**Cordis**  
**PIV**  
**A-line**  
**PICC**  
**Other**

**Meds administered prior to sending:**  
□ @  
□ @  
**Meds to be given (send with patient):**  
□ @  
□ @  
□ @  
**TLC**  
**Other**

**Report Post Procedure**

**Pt tolerated well; completed**  
**Incomplete**  
**Post procedure weight:** kg/lbs  
**Post procedure weight:** kg/lbs  
**Vitals post procedure**  
□ Temp  
□ BP  
□ HR  
□ RR  
□ SaO2  
**Input**  
□ Blood ml  
□ Fluids ml  
**Output**  
□ EBL ml  
□ Urine ml  
**HD Kg**  
**Other:**

**Pt received:**  
□ PRBC  
□ FFP  
□ Cryo  
□ Other  
**Cryoprecipitate:**  
**Cryoprecipitate:**  
**Units:**  
**Units:**  
# units ________  
# units ________  
# units ________  
**Input**  
□ Blood ml  
□ Fluids ml  
**Output**  
□ EBL ml  
□ Urine ml  
**HD Kg**  
**Other:**

**Medications given**  
□ @  
□ @  
□ @  
□ @  
□ @  
□ @  
**any changes with patient or comments:**  

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**Personal Property:**  
**Pre op checklist (staple to form)**  
**Report Pre-Procedure**  
**Report Post Procedure**  
**PROCEDURE:**

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**FORM # 68789**
** If patient going to multiple areas, each department should document.

### Report Post Procedure

#### #2

**PROCEDURE:**

- [ ] Pt tolerated well; completed
- [ ] Incomplete
- [ ] Completed, but with difficulty
- [ ] Nurse: Tech:

- **Post procedure weight** kg/lbs
- **Vitals post procedure**
  - Temp_____
  - BP____/
- **labs done:**
  - CBC
  - H & H
  - Other:
  - Chem 8
  - Mag
  - Other:
  - PT
  - Phos
  - Other:
  - PT/INR
  - Lactate

- **Post procedure weight** kg/lbs
- **Vitals post procedure**
  - Temp_____
  - BP____/
- **labs done:**
  - CBC
  - H & H
  - Other:
  - Chem 8
  - Mag
  - Other:
  - PT
  - Phos
  - Other:
  - PT/INR
  - Lactate

### Pt received:

- [ ] PRBC
  - # units________
  - # units________
- [ ] FFP
  - # units________
  - # units________
- [ ] Cryo
  - # units________
  - # units________
- [ ] Other
  - # units________
  - # units________
- [ ] PT/INR
  - # units________
  - # units________
- [ ] Lactate
  - # units________
  - # units________

### Nurse: Tech:

- **Chem 8**
  - Mag
  - Other:
  - HR____
  - RR____
- **ext:**
  - PTT
  - Phos
  - Other:
  - SaO2

### Pt received:

- [ ] PRBC
  - # units________
  - # units________
- [ ] FFP
  - # units________
  - # units________
- [ ] Cryo
  - # units________
  - # units________
- [ ] Other
  - # units________
  - # units________
- [ ] PT/INR
  - # units________
  - # units________
- [ ] Lactate
  - # units________
  - # units________

### Pt received:

- [ ] PRBC
  - # units________
  - # units________
- [ ] FFP
  - # units________
  - # units________
- [ ] Cryo
  - # units________
  - # units________
- [ ] Other
  - # units________
  - # units________
- [ ] PT/INR
  - # units________
  - # units________
- [ ] Lactate
  - # units________
  - # units________

### Nurse: Tech:

- **Chem 8**
  - Mag
  - Other:
  - HR____
  - RR____
- **ext:**
  - PTT
  - Phos
  - Other:
  - SaO2

**PROCEDURE:**

- [ ] Pt tolerated well; completed
- [ ] Incomplete
- [ ] Completed, but with difficulty
- [ ] Nurse: Tech:

- **Post procedure weight** kg/lbs
- **Vitals post procedure**
  - Temp_____
  - BP____/
- **labs done:**
  - CBC
  - H & H
  - Other:
  - Chem 8
  - Mag
  - Other:
  - PT
  - Phos
  - Other:
  - PT/INR
  - Lactate

### Pt received:

- [ ] PRBC
  - # units________
  - # units________
- [ ] FFP
  - # units________
  - # units________
- [ ] Cryo
  - # units________
  - # units________
- [ ] Other
  - # units________
  - # units________
- [ ] PT/INR
  - # units________
  - # units________
- [ ] Lactate
  - # units________
  - # units________

### Nurse: Tech:

- **Chem 8**
  - Mag
  - Other:
  - HR____
  - RR____
- **ext:**
  - PTT
  - Phos
  - Other:
  - SaO2

**PROCEDURE:**

- [ ] Pt tolerated well; completed
- [ ] Incomplete
- [ ] Completed, but with difficulty
- [ ] Nurse: Tech:

- **Post procedure weight** kg/lbs
- **Vitals post procedure**
  - Temp_____
  - BP____/
- **labs done:**
  - CBC
  - H & H
  - Other:
  - Chem 8
  - Mag
  - Other:
  - PT
  - Phos
  - Other:
  - PT/INR
  - Lactate

### Pt received:

- [ ] PRBC
  - # units________
  - # units________
- [ ] FFP
  - # units________
  - # units________
- [ ] Cryo
  - # units________
  - # units________
- [ ] Other
  - # units________
  - # units________
- [ ] PT/INR
  - # units________
  - # units________
- [ ] Lactate
  - # units________
  - # units________

### Nurse: Tech:

- **Chem 8**
  - Mag
  - Other:
  - HR____
  - RR____
- **ext:**
  - PTT
  - Phos
  - Other:
  - SaO2

**PROCEDURE:**

- [ ] Pt tolerated well; completed
- [ ] Incomplete
- [ ] Completed, but with difficulty
- [ ] Nurse: Tech:

- **Post procedure weight** kg/lbs
- **Vitals post procedure**
  - Temp_____