

VOLUNTEER IMMUNIZATION/TITER GUIDELINES

Patient Contact – All participants are to complete all medical requirements, whether you are working with patients, in an office or research labs. This is a requirement for all volunteers, shadows/observers, interns/externs.

MANDATORY IMMUNIZATIONS REQUIREMENTS

Patient Contact			Documentation of Immunizations	
X		Measles (rubeola)	2 doses given after 12 months of age	
X		Mumps	2 doses give after 12 months of age	
X		Rubella	2 doses given after 12 months of age	
X		Varicella (chickenpox)	2 does 4-8 weeks apart	
X		Flu Vaccine	During flu season	
X		Tuberculosis Test	Documentation of TB testing within the last 12 months	If history of positive (+) PPD or born outside the USA, a QFT (lab testing) is required, chest x-ray & clearance from provider is required if QFT is (+).
X		Tetanus/diphtheria/Pertussis Tdap Vaccine	Documentation of completed primary	Recommended vaccine (Tdap) by the CDC for adults having last Td immunization more than 10 years ago.

- **New volunteers should call Centralized Scheduling at 419-383-5000 to schedule a “New Volunteer” screening. M-W 730-530 and TH 730-1 closed Friday. You will be going to Employee Health to see the Employee Health Nurse. Employee Health is Located in The Ruppert Health Center. You must see the nurse in order to receive Medical Clearance. NO EXCEPTIONS.**
- **Bring to your appointment immunization documentation and Tuberculosis Documentation that is within the last 12 months. Employee Health does not accept faxed documentation or Walk-in’s.**
- **Volunteers under 18 years old should have all necessary requirements fulfilled with their Family Physician and bring documentation to the nurse at UT Employee Health. Volunteers under 18 years old will not be seen without a parent or guardian present.**
- **New Volunteers will be cleared as quickly as we can; notification will be emailed to Volunteer Services as soon as possible but may take up to 10 days.**
- **All immunizations and TB testing are required there will be no exceptions.**
- **Failure to meet all medical requirements you will be denied the opportunity to participate in any department at UTMC.**